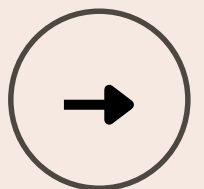




Bookkeeping with The Connected Bookkeeper

from chaos to clarity





Welcome

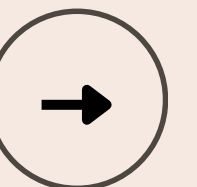
to Bookkeeping with The Connected Bookkeeper

With 20 years of experience in working within small business, I understand the importance of making your bookkeeping processes easily understood and even simpler to manage.

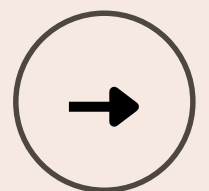
I outline how to set up your bookkeeping software to make the day-to-day processes as easy as possible. While bookkeeping in itself is a rise and repeat process, I firmly believe that doesn't automatically equal a 'one-size-fits-all' approach.

I am a master of whipping chaotic bookkeeping into shape and love to bring easy, repeatable systems to your software and processes.

An industry award-winner and appropriately certified, I am experienced in trust accounting practices, bookkeeping foundations and hold regular workshops on the basics of bookkeeping so businesses can understand the HOW behind the WHY when it comes to balancing the books.

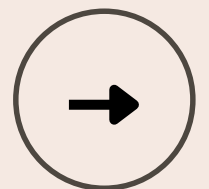


my top 5 bookkeeping tips to make life easy



1 - invest in your education

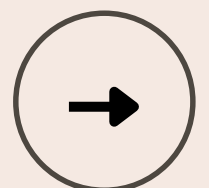
- Workshops
- Webinars
- Software recordings + how-to videos
- Short courses
- One on one teaching





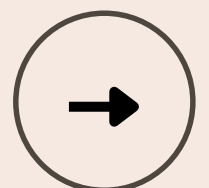
2 - invest in your software

- MYOB, Xero, Reckon, Quickbooks
- Watch software demos and reviews
- Set it up to suit your business and your brain
- Tailor your chart of accounts



3 - Consider your processes

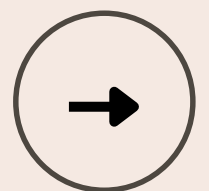
- Outsource or DIY?
- Digital files or hard copy?
- Who needs access?
- Frequency and repeatable steps.





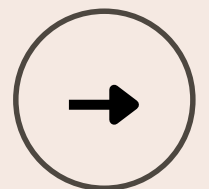
4 - Set yourself up for success

- Bank feeds
- Reconciling bank accounts
- Repeating invoices
- Recording revenue + expenses



5 - Understand your reports

- Profit + Loss
- Balance Sheet
- Budget + Cashflow
- Business Activity Statement





Thank you!

hello@theconnectedbookkeeper.com.au

0431 290 721



@theconnectedbookkeeper



/theconnectedbookkeeper