

COLLABORATING WITH PURPOSE

USING MICROSOFT TEAMS

January 2022

Housekeeping



Acknowledgement of Country

- » We acknowledge the traditional custodians of the land and pay our respects to Elders past, present and emerging.

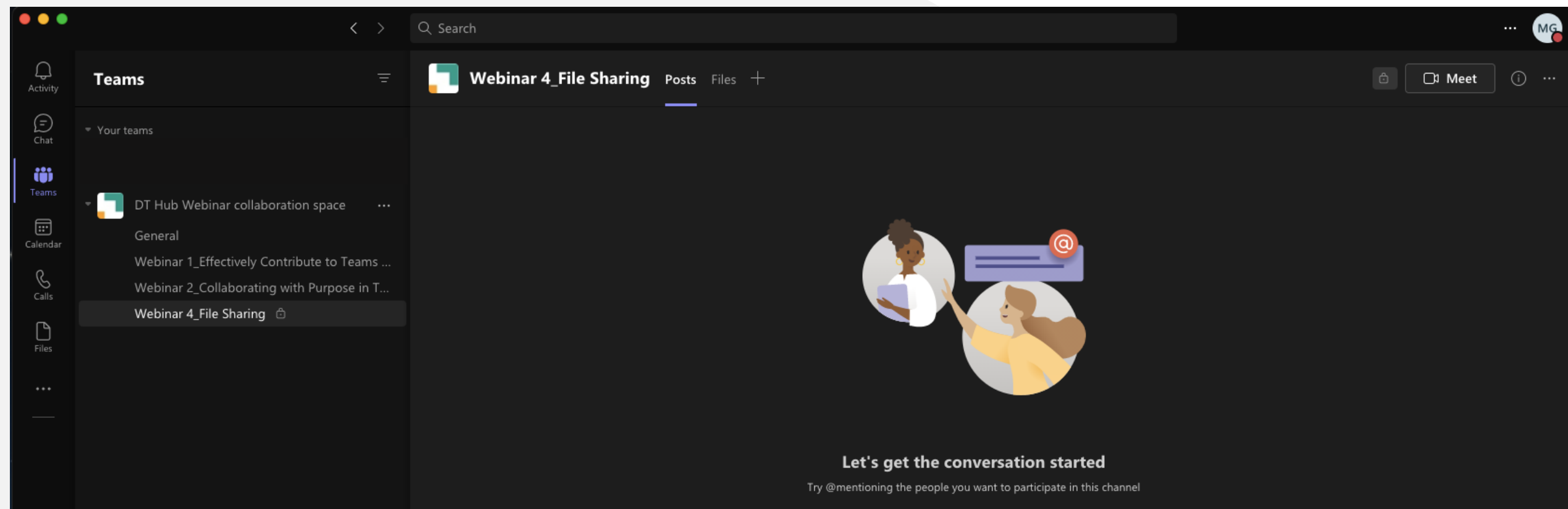


Learning Objectives

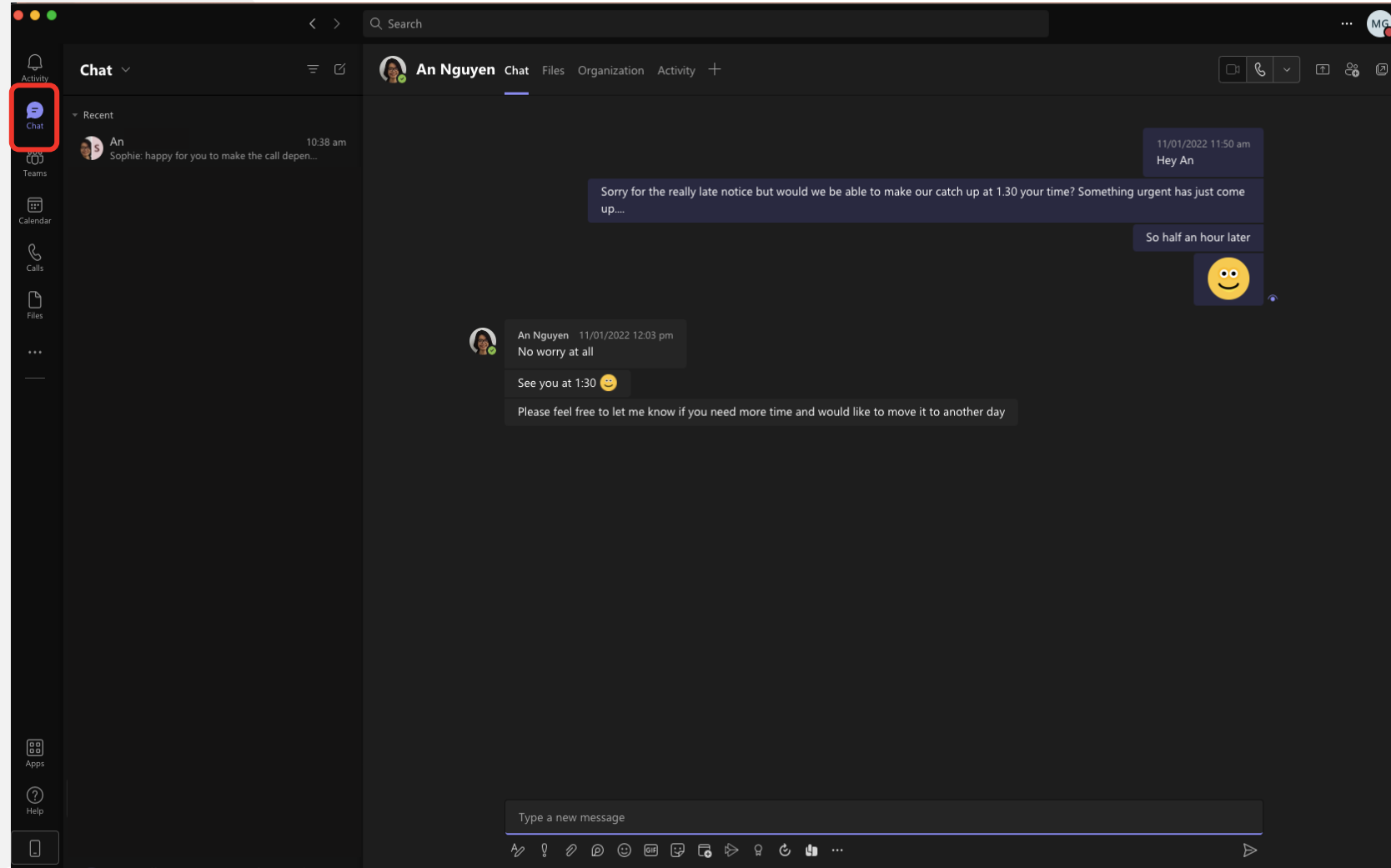
- » By the end of this webinar, you will be able to:
 - Discuss reasons that options may differ between Microsoft Teams users
 - Explain why @ is used as a prefix to a name in a chat
 - Describe the difference between Teams and Channels and confidently navigate them.



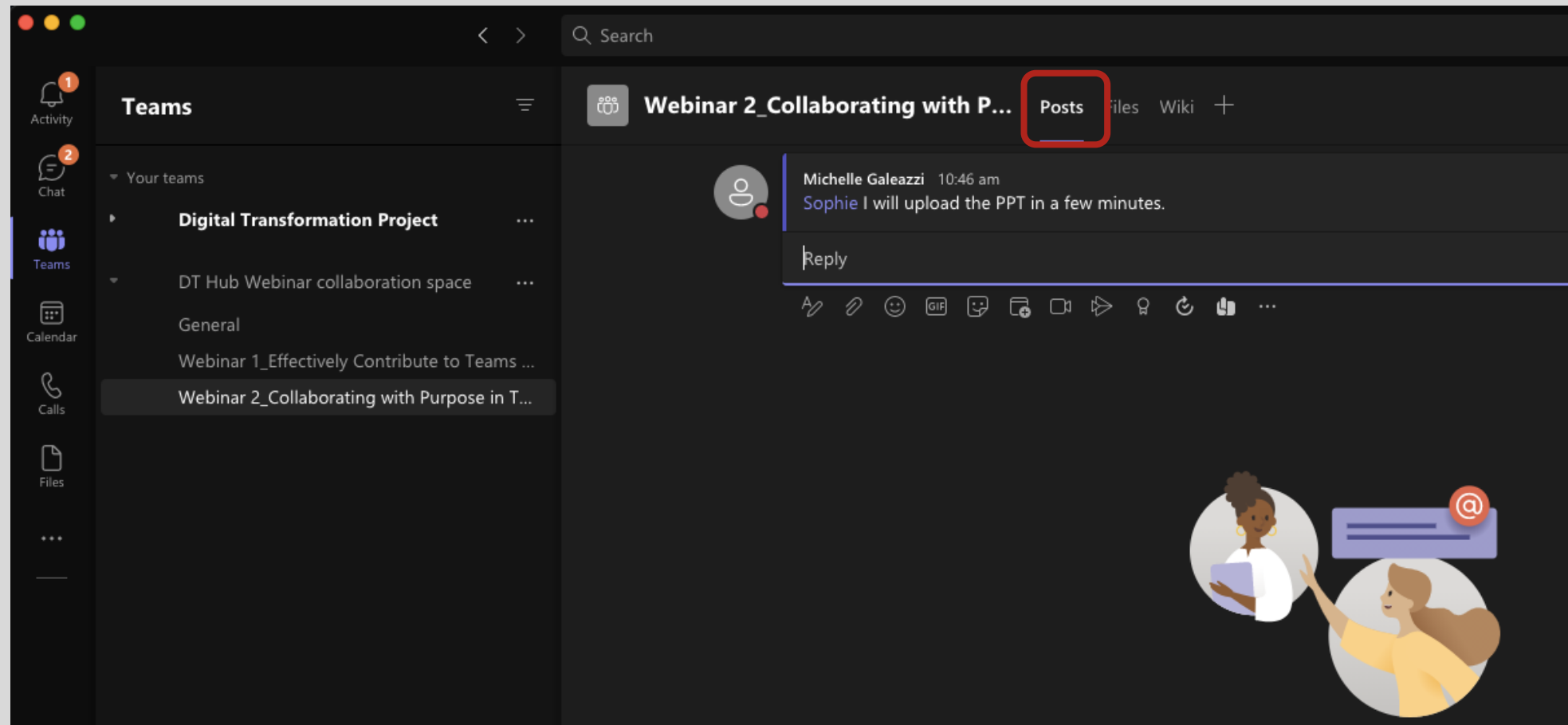
Why Can't I See.....?



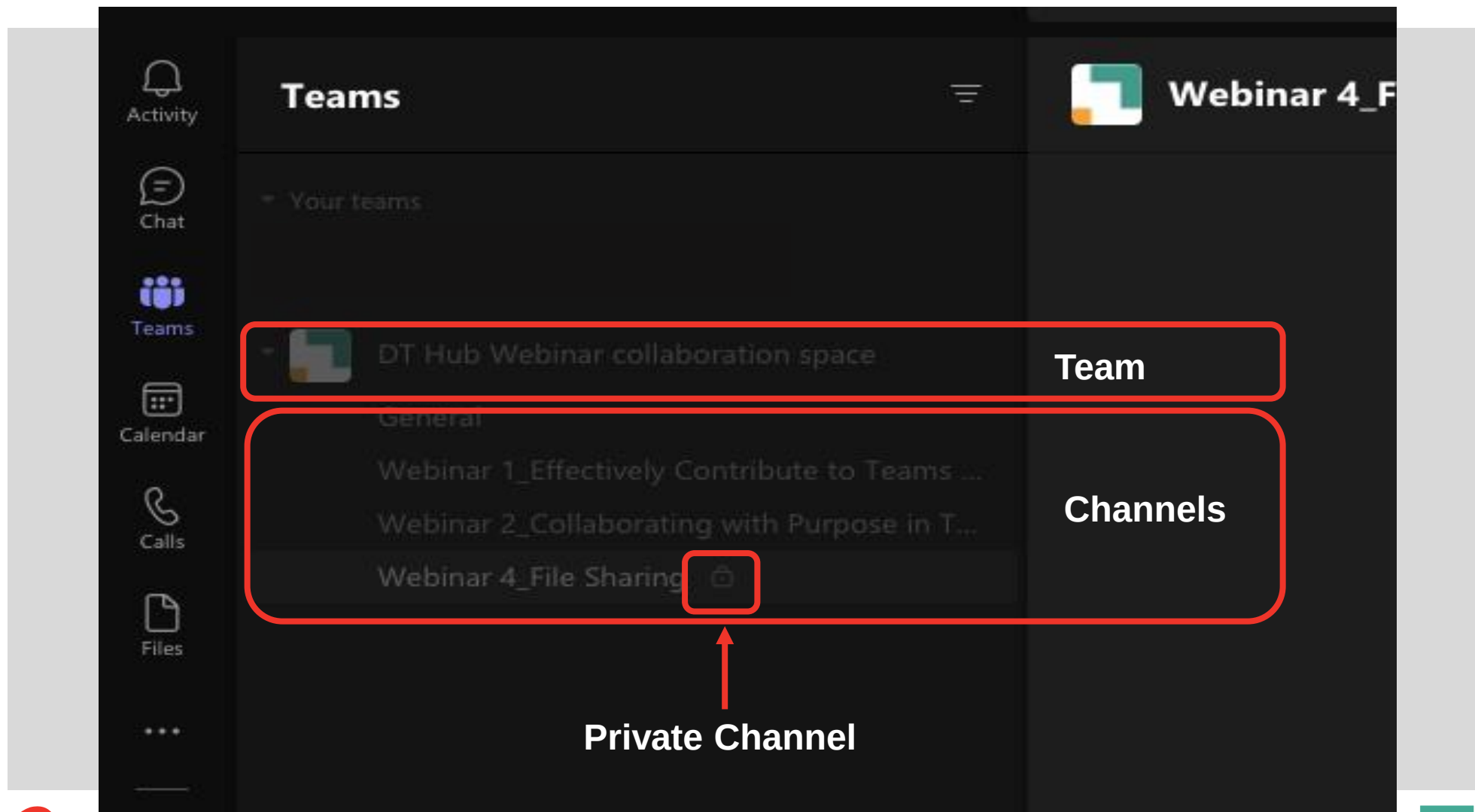
Let's Talk Chat!



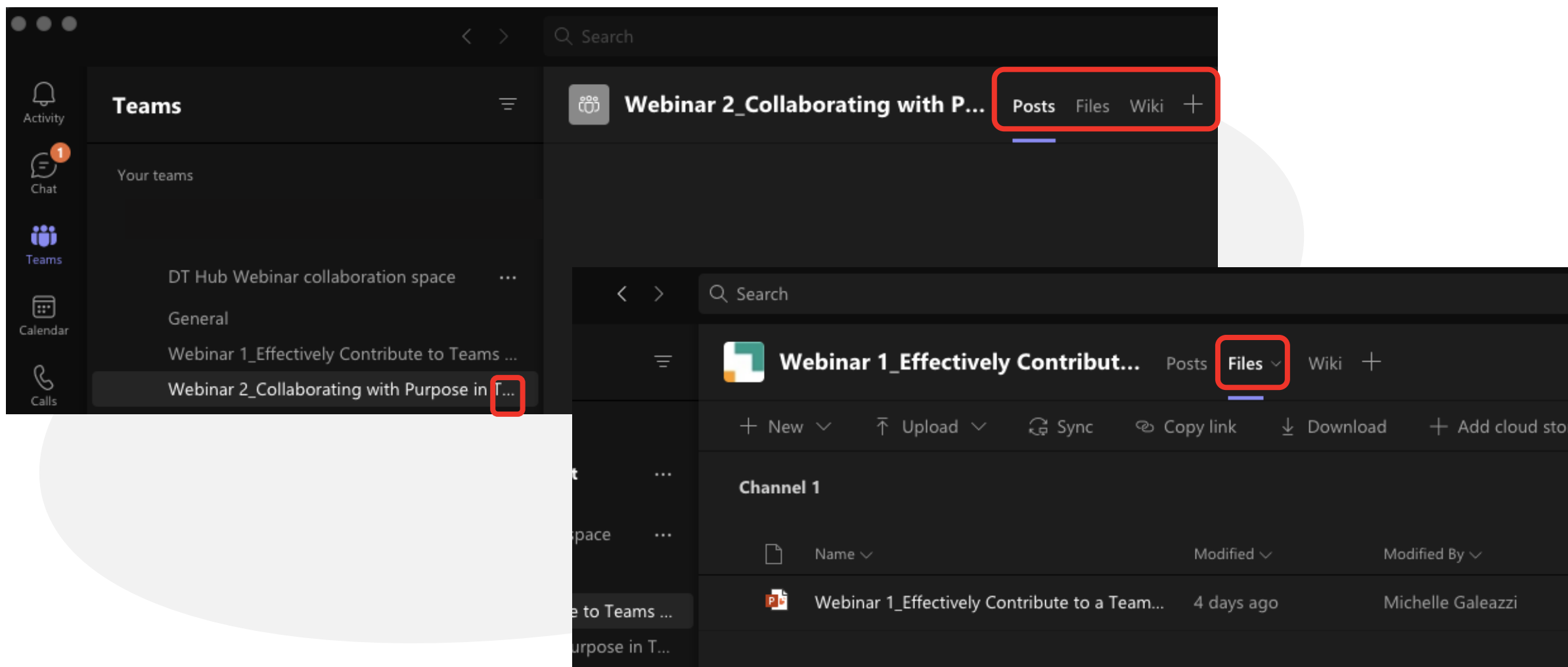
Let's Talk Chat!



Introduction to Teams and Channels



Introduction to the Teams and Channels



Q&A SESSION

Resources





THANK YOU!