Transitioning to remote work - Teams Quickstart

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Session Overview

- Support from Microsoft
- Tools to enable remote work
- Best practices
- Teams Demo
- Regional highlights and examples
- Additional resources and trainings
- How you can get and start using Teams today
- Q&A
- Survey
Support from Microsoft

Access to the right technology and tools has never been more important to staying connected with our work.
TECH FOR SOCIAL IMPACT

COVID-19 Resource Guide for Nonprofits

Empower remote work by employees and volunteers and ensure mission continuity and delivery. Microsoft has several services, technology solutions, and trainings to help your organization during this challenging time.
Microsoft Philanthropies: Tech for Social Impact

Charitable donations + nonprofit commercial engagement in a single team

Seven innovation priorities to help nonprofits, foundations, and the UN tackle the world’s biggest societal issues

Social investment model with incremental CM going back into the team and charitable contributions
Nonprofit innovation - what have we heard...

Need interoperability across solutions
Need ways to better measure impact
Need solutions purpose-built for program delivery
Need to increase data transparency
Need to share best practices across the sector
Need a healthy partner ecosystem
Solutions need to be performant and secure
Digital transformation for greater impact

- Engage donors, volunteers & beneficiaries
- Empower employees
- Optimize operations
- Innovate for impact

Security Privacy Compliance
Introduction to Office 365 and Microsoft Teams

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Office 365: Universal Toolkit for Teamwork

Outlook
- Email & Calendar

SharePoint
- Intranets & Content Management

OneDrive
- Store, Share & Sync all your files

Office Apps
- Author & Collaborate

Teams
- Hub for Teamwork

Complete Solution
Office 365 addresses the breadth of collaboration needs across your company

Integrated Experience
Suite-wide intelligence connecting people and content and enable integrated collaboration experiences

Security and Compliance
Office 365 delivers the security, compliance and manageability required in today’s workplace
Microsoft Teams

The hub for teamwork in Microsoft 365

- **Persistent 1:1 & Group Chat**
- **Powerful Online Meetings**
- **Enterprise Calling & Voice**
- **Built-in Office 365 Apps**

Built with the enterprise-grade security and compliance our customers rely on.
Communicate through chat

Communicate across geographies, languages and organizations

Share information in an open and transparent way with threaded, persistent channel discussions

Manage private conversations with new secure private channels

Stay in sync with 1:1 or group chats

Communicate across geographies, languages, and organizations with guest access, federation, and translation

Add some fun to your conversations with gifs, memes, stickers & emojis

Available across mobile, desktop, browser, and a wide range of devices
Communicate from anywhere with an intelligent cloud meeting solution

Stay connected with an intelligent meeting solution using video, content sharing, digital whiteboard, notes and chat.

Engage in all types of meetings—spontaneous, scheduled, external and large-scale live and on-demand events.

Make meetings more effective by having meeting history and relevant content at your fingertips.

Search through meeting content with cloud recordings and automatic transcription and translation.

Join from a range of platforms and devices, including desktop, browser, mobile, and meeting room devices.
Communicate through calling

Connect with anyone through Phone System and calling plans

Provide software, service and phone lines for each user with Microsoft Calling Plans.

Call from anywhere, on any device - Stay connected with a single phone number across computers, mobile devices, & desk phones.

Quick one-click calling - Call any number, schedule & join meetings with dial in conferencing, and turn chats into calls with a single click.

Leverage the latest key calling features such as Cloud Voicemail, improved delegation, Busy on Busy, updated Cloud Auto Attendant, Call Park, Group Call Pickup, and Shared Line Appearance.
Microsoft Teams devices

Access intelligent comms
Smarter and faster ways to connect and collaborate with your devices

Built for purpose
Devices optimized for your spaces and work styles

Work with confidence
Certified devices, with high quality video and audio, enterprise-grade security, and easy set up and management

A range of certified devices in every size, for every space and working style

Personal devices
- Headset
- Desk phone
- Mobile phone station
- Speaker puck
- Mobile phone
- PC

Shared devices
- Conference Room Phone
- Teams Room Systems
- Large screen collaboration device

Office.com/teamsdevices
Collaborate with integrated Office 365 apps

Quick access to the apps you love

Share and co-author Office documents from within Teams app

Reduce context switching with built in access to Office 365 apps—SharePoint, OneNote, Power BI, Planner, Flow and PowerApps

Search across people, files and chats to find what you need—leveraging intelligence from the Microsoft Graph

Keep the whole team in the loop with email integration and notifications
Collaborate with integrated Shift and Task Management

Automate everyday activities with PowerApps and Flow

Create and manage schedules and tasks with Shifts
Work with confidence

Get built-in security, compliance and manageability from Office 365

**Global hyper-scale cloud**, including ability for local data residency and global peering points for meeting join

**Compliance leadership** with EU Model Clauses, SOC 1 and 2, HIPAA, GDPR, and more

**Built-in information protection**, including eDiscovery, Data Loss Prevention, legal hold, and audit

**Multi-factor authentication** for enhanced identity protection and secure guest access

Manage all aspects—users, usage and settings—in a **single admin experience**
Easy and secure to join and use

Office 365 compliance, security, and manageability means you can call and meet with confidence.

Great audio, video & sharing quality over Wi-Fi & cellular networks.

Adaptive A/V experiences over variable bandwidth networks provides optimized calling & meetings.

Speak-while-muted and echo suppression alerts help you keep your meetings on track.

Stay connected with consistent experience across devices
Artificial Intelligence in Teams—available today!

- Inline Message Translation
- Live captions and subtitles
- Mobile Companion Mode
- Customized Background
- Shared Whiteboard
Demo
Megan Bowen 11/23 8:32 PM

Isaiah Langer 11/23 8:32 PM

Megan Bowen 11/23 8:32 PM

Join or create a team

Start a new conversation, Type @ to mention someone.
Examples of Teams application and use
Future: Media Production, Distribution and Consumption

Prediction Period: 2019 - 2022

Content Produced by Codecs

- 15% HQ64
- 43% YUV4
- 22% MPEG-4
- 20% Xvid

Media Production Split by Quality

- 40% 1080p HD
- 35% 480p or Lower
- 25% EC HD
- 20% 720p HD

Avg. Bandwidth per Household for Media Consumption

- 2019: 4.3
- 2020: 4.7
- 2021: 4.9
- 2022: 5.3

Projected Content Production and Distribution Pipeline

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<th>Year</th>
<th>Movies</th>
<th>TV Series</th>
<th>Web Series</th>
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<td>14</td>
<td>18</td>
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</tr>
<tr>
<td>2022</td>
<td>26</td>
<td>16</td>
<td>16</td>
</tr>
</tbody>
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Media Distribution Channels by Revenue

- 2013: $100, 2014: $120, 2015: $140
- 2016: $120, 2017: $140, 2018: $160
- 2022: $160, 2023: $180

- E-commerce
- Physical store
- Subscription
- Video on Demand
Earthquake Exercise

2018 Playbook
Employee Feedback

Anonymous form to give feedback to Plant Leadership

* Required

1. How would you rate the leadership’s handling of the rumors and recent news about the plant? *
   - [ ] ★★★★★

2. Do you have any open suggestions on how we can make work and life balance better? *
   - Enter your answer

3. What questions or concerns do you have for the Plant Leadership? *
   - Enter your answer

4. When do you want the next company picnic to be organized? *
American Red Cross

“The app allows instructors to add supplies to a shopping cart, provide the address where they would like the supplies shipped and then checkout the items when ready, an intuitive online ‘shopping’ experience we are all already familiar with.”

Nick Gill, National Manager of Service Delivery
Regional showcases
Virtual අවසන් දියුණු කර්මය
Programming Fundamentals

By Vidura Dhananjaya

CHAIRMAN, IEEE Innovation Network Sri Lanka
Sri Lanka STEM Foundation
BSc Computer Science (UoU), MSc Computer Science (UCG)
A guide for Local Aboriginal Land Councils

Tackling the Coronavirus

As the State's peak representative body in Aboriginal Affairs, the NSW Aboriginal Land Council aims to protect the interests and further the aspirations of its members and the broader Aboriginal community.
NSWALC Staff and Working from Home
- a Message from the CEO
IGOS
For organisations that don’t have Teams available or that would require additional temporary users during this period for staff or volunteers, we’ve also introduced a new offer that provides Office 365 E1 as a free 6 month trial to as many end users as you need to enable during this time.

Nonprofits
Nonprofits have access to several donated and paid offers available to empower eligible nonprofits of all sizes, including Office 365 Business Essentials, Microsoft 365 Business, and Office 365 E1 for larger organizations.

Nonprofit Volunteers
We now have Office 365 E1 for 6 months for nonprofit volunteers. Office 365 E1 includes Teams as well as email, file storage and more. This offer is designed for organizations who need a seamless option for volunteers working in remote situations in the face of COVID-19.
Teams Free Version

Get Microsoft Teams for free

That’s right, free. As in $0. Work together with features like chat, file sharing, and video calling.

Sign up for free

Unlimited chat and search
Communicate with your team and always stay up to date with free chat and search app capabilities.

Video calling
Get your whole team on the same page with free, built-in group and one-on-one audio or video calling.

Team and personal file storage
Enjoy 10 GB of team file storage and 2 GB of personal file storage per person.

Real-time collaboration with Office
Work together using your favorite Office apps for web including Word, Excel, PowerPoint, and OneNote.

https://products.office.com/en-us/microsoft-teams/free
Resources To Work Remotely

- Crash course in Microsoft Teams for Not For Profits
- Microsoft Teams Adoption Guide for Not For Profits
- Microsoft COVID-19 Response Offerings for Not For Profits
- Microsoft Teams Tips and Tricks
- Staying Productive while working remotely with Microsoft Teams
- 9 Tips for having the best online meeting experience
- Tips for effective remote work

Be remote-work ready! Download our remote work checklist and share with your teammates